



# **AMESTRA HOLDINGS (PTY) LTD BUSINESS PROFILE**

## 1. Business Details Summary

REGISTERED NAME	AMESTRA HOLDINGS (PTY) LTD
TRADING NAME	AMESTRA HOLDINGS (PTY) LTD
VAT REGISTRATION NUMBER	4050268764
CIDB REGISTRATION	2ME, 1CE, 2GB, 1EP
PAYE	7630790857
COID	990001006628
ETHICS INSTITUTE OF SA MEMBERSHIP	MS 1450/15
ESKOM VENDOR NUMBER	11083691
CENTRAL DATA BASE SUPPLIER NUMBER	MAAA0018853
DIRECTORS DETAILS	TEBOGO MASHUPYE
BUSINES LOCATION	
POSTAL ADDRESS	36 VICTORIAN HEIGHTS, PAUL SAUER STR REYNORIDGE 1049
PHYSICAL ADDRESS	140 WATERMEYER STREET EXTENSION 16 WITBANK 1034
CONTACT PERSON	
CONTACT NUMBERS	076 022 8229
TEL	013 692 4236/41
FAX	013 692 4231
FAX2EMAIL	086 517 0621
EMAIL	<a href="mailto:info@amestra.co.za">info@amestra.co.za</a>
WEBSITE	<a href="http://www.amestra.co.za">www.amestra.co.za</a>

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## 2. Company Background

Amestra Holdings (Pty) Ltd is registered with the Companies Intellectual Property Commission (CIPC) on as a private company. The company is 100% black woman owned and endeavours' to mature earnestly in the industry.

The organization is an emerging entity with great potential to grow. The company operation are diversified and primarily focusing on building maintenance, mechanical maintenance, electrical maintenance and plant-hire. Amestra Holdings target market is within both private and public sectors.

## Mission Statement

- To offer dynamic suitable solutions for our customers' needs.
- To sustain a high ethic working standard and improving performance in all functions at every level of organisation.
- To maintain a diverse workforce to the highest standard of calibre.

## 3. Company Values

- To conduct business portraying good morals and values.
- To promote and maintain a good business relationship with all our clients in terms of loyalty and integrity.
- To deliver superior best services to all clients at all times.
- Rendering cost-effective services without jeopardising the standard of services and product.

## 4. Business Products and Services

Amestra Holdings' products/services are diverse and comprise of different portfolios namely:

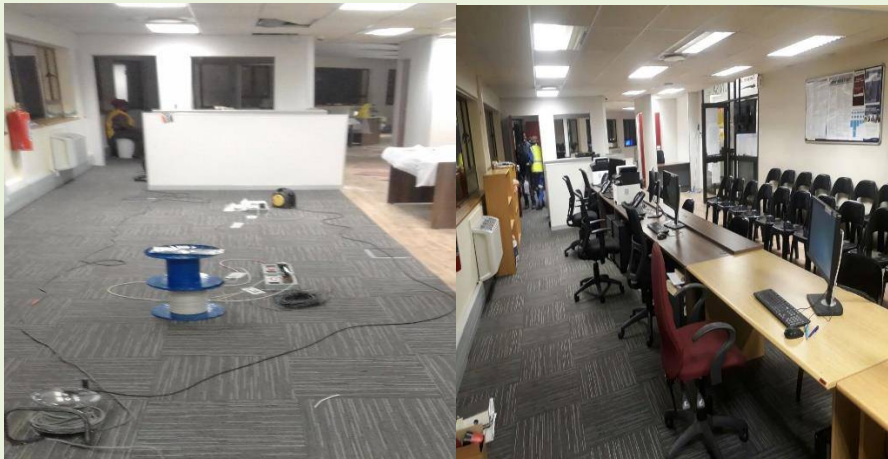
- Building maintenance,
- Mechanical maintenance,
- Electrical maintenance,
- Plant-hire and
- Industrial Supplies.

## 4.1. Building Maintenance

- Tiling,



- Painting,
- Plumbing,
- Waterproofing,
- Carpet Installations



- Ceiling & Drywall Installations



## 4.2. Mechanical Maintenance

- High/pressure valves maintenance,
- Air Conditioners and HVAC maintenance Services
- Welding and Fabrications
- Diesel Engines maintenance

## 4.3. Electrical Maintenance Services

- Electrical infrastructure maintenance, i.e. bulbs, plugs, switches, breakers, etc.



- Cable repairs and installations
- Streetlights repairs and installations
- Generators maintenance

## 4.4. Plant Hire

- Generators
- Rammers
- Rollers
- Scaffolding
- Portable Chemical Toilets





- Cherry Pickers
- TLB

#### 4.5. Industrial Supplies

- Mechanical spares
- Electrical Spares
- Building materials
- Plumbing spares

### 5. Financial Management

The company have secured the services of Mahlatji Mmetji Accountants for accounting office services to ensure full compliance with the legislation of the country. Even though the company has only 3 years operating, we have made good strides when it comes to our financial performance. The company managed to achieve more than R1million and R4 million annual turnover for financial year ending February 2016 and February 2017 respectively. We have also out performed our target by achieving R5.2 million for the financila year 2018. With our current performace and clientelle increasing, we further projected to achieve even a greater milestone.

### 6. Business References

Business Name	Contact Person	Contact Details
Eskom Rotek Industries (Tutuka P/S)	Jan Esterhuizen	+27 17 749 5404
Pegasus Industrial Services cc	Solomon Ndimande	+27 13 246 1842
University of South Africa	Neo Mogohloane	+27 12 429 3857
University of South Africa	Johan Minaar	+27 12 429 2917
University of South Africa	Simphiwe Manqele	+27 12 429 8657
University of South Africa	Albert Mtsweni	+27 12 429 3546
Eskom Rotek Industries (Camden P/S)	Reggie Motake	+27 82 578 1938
Eskom Rotek Industries (Camden P/S)	Dunisani Masingi	+27 72 274 4570
Eskom Rotek Industries (Duvha P/S)	Lethabo Mahlake	+27 82 322 3509
Duvha Power Station	Lucky Mthembu	+27 82 325 4570
Duvha Power Station	Lamlile Mthimunye	+27 78 496 0535
Zedek Traiding 504cc	Sempi Skethana	+27 82 684 3879
Eskom Rotek Industries (Kusile P/S)	Tshepo Nkabeni	+27 82 600 6358
Eskom Rotek Industries (Kendal P/S)	Fundi Zondo	+27 60 6 47 7795
Martins Funeral Services	Joseph Leseba	+27 60 500 3132

## 7. Skills and Development Policy

Amestra Holdings is eager to invest in the development of skills in the labour force. The company shall contribute resources available at its disposal to ensure that the workforce is properly trained in the relevant fields.



Picture 1 & 2: Ethics Training held in Centurion – EthicsSA Headquarters

## 8. Affirmative Action Policy

Amestra Holdings is committed to supporting government initiatives with regards to labour law and employment equity act, promotes to offer equal and same treatment employment opportunities to aspiring and employed personnel without undermining the person's gender, race and disability.

## 9. Human Resource Policy

Amestra Holdings is dedicated to follow rules and regulations laid down by the labour Department act in terms of Labour Relations Act. Should any dispute take place concerning labour related matters, employer and employees are expected to comply with the CCMA or department of labour.

All employees of the business will sign a contract, which clearly state the expectations of the business and any matter relating to labour relations, code of conduct and the constitution of the business.





## 11. Environmental Management Method Statement



### *“Building a sustainable environment for future generations”*

Amestra Holdings (Pty) Ltd is committed to ensuring that coal mining and beneficiation operations are done in an environmentally responsible manner. Our environmental management plans endeavor to cover the following legislations and standard:

- Constitution of South Africa, (Act 108 of 1996)
- The mineral and Petroleum Resources Development Act (Act 28 of 2002)
- The National Environmental Management Act (Act 107 of 1998)
- The National Water Act (Act 36 of 1998)
- The National Environment Conservation Act (Act 73 of 1989)
- The National Environmental Management: Air Quality Act (Act 39 of 2004)
- The National Heritage Resources Act (Act 25 of 1999)
- The Atmospheric Pollution Prevention Act (Act 45 of 1965) and
- The Hazardous Substances Act (ACT 15 of 1973)
- ISO14001

## 12. Quality Management Method Statement

Quality is important to our business as we value our customers. We strive to provide our customers with products and services which meet and even exceed their expectations. We are committed to continuous improvement and have established a Quality Management System in line with ISO9001 which provides a framework for measuring and improving our performance.

## 13. Business Management

### 13.1. Company Managing Director



#### **Ms Tebogo Mashupye**

Amestra Holdings (Pty) Ltd business concept was developed from amassed skills, knowledge and experience gained over the years by Ms Tebogo Mashupye. The company director of Amestra Holdings has acquired immense experience in the plant maintenance, engineering, contract & project management and coal and ash handling fields for 13 years she has been with Eskom Holdings SOC Limited. Ms Mashupye has obtained her Master's Degree in Business Leadership, Mechanical Engineering B-Tech Degree and Management Development Programme certificates with University of South Africa.

## 13.2. Our Employees

Our recruitment policies are designed to comply with South African labour legislation and applicable industrial regulations. We are committed to promoting employment equity, as prescribed by the Employment Equity Act. All recruitments are conducted internally by the Human resources & admin. Our employment policy first favours those who residing within our local community unless there is a need to consider those coming from other community.

Amestra Holdings (Pty) Ltd has 26 employed full-time and part-time employees responsible for office and field operations. The company Managing Director is responsible for overseeing the whole business operations. When engaging in big and complex projects, we form strategic partnerships and alliances to participate in such projects.

We have outsourced the activities of the accounting and reporting officer. The Accounting Officer for the company have been appointed in terms of the Companies Act, 2005 and the company's constitution. In terms of our constitution, an auditor will be appointed at an annual general meeting. Her responsibilities include carrying out annual audits of the financial statements and overall operations of the company and reporting her findings to the company director.



***“We Selflessly Serve With Honesty And Integrity”***



## 14. Business Location

### Our Office

The business offices are situated at Witbank between Middleburg and Ogies in Mpumalanga, more specifically, the Nkangala and Gert Sibande districts. These districts are rich in coal with a number of reputable mines operating within and are therefore a business hub for further investments in coal operations.



### Company Physical Address

140 Watermeyer Street  
Extension 16  
Witbank  
1034

### Contact Numbers

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Facebook : Amestra Holdings Construction And Renovations